

SITE PLAN:

- ☐ Date(s) of the plan and any revisions
- ☐ Page number and total number of pages
- ☐ A scale and a northpoint
- ☐ Existing lot lines
- ☐ Building footprints with entrances and exits labeled
- ☐ Structures, fences, signs, driveways, parking areas and other site improvements
- ☐ The proposed outdoor seating area(s), access routes for patrons and servers, and any outdoor service or food stations
- ☐ The proposed layout including:
 - tables
 - chairs
 - umbrellas
 - tents
 - heaters
 - waste receptacles
 - any other items to be within the proposed seating area
- ☐ Details about any proposed:
 - fencing
 - bollards
 - roping
 - other demarcation of the seating area

NARRATIVE:

- ☐ Occupancy:
 - original inside occupancy
 - reduced inside occupancy due to pandemic
 - the proposed temporary outdoor capacity
- ☐ Parking areas as seating:
 - how access will be maintained
 - how loss of parking or shared parking will be addressed

OTHERS:

- ☐ Written consent of the property owner, as needed
- ☐ Evidence of LCC approval or of the application for that approval for this program, as needed
- ☐ A severe weather plan

**Return completed
attachments to the Planning
Office by email at
plan_info@wyomingmi.gov**

APPLICATION:

- ☐ Don't forget to complete Application for Development Plan Review at <https://bit.ly/3dA6ccG>